



ELEMENTARY TEACHERS (TECT)
APPLICATION FOR RELATED WORK EXPERIENCE
Article 4.06 – 2022-2026 Collective Agreement

NAME: First Last Employee # OCT #

PRESENT SCHOOL: LOCATION #

- 1. Effective date of Permanent Hire:
2. Has this Board previously granted you related work experience?

If yes, when? How many years?

As per Article 4.06 (a) "Related work experience shall be recognized for teachers in any subject area, provided that the work experience is:

- (i) Related to the subject(s) for which the person holds qualifications;
(ii) In excess of that required for teacher certification;
(iii) Composed of employment in industry, business or other related employment (summer, volunteer and daily supply work being excluded) as documented.

In order to be considered for related work experience, please attach a copy of each of the following:

- Letters of experience from previous employers, (must be on company letterhead and signed) confirming your employment and accumulated experience. These letters should outline in writing:
- A brief job description of your employment including position held
- The minimum qualifications for employment
- The duration of the employment - indicate start (year/month/day) and end (year/month/day) dates
- The schedule of employment - total number of hours with the organizations
- Confirmation that you were employed on a contractual basis (worked full-time or part-time) and received remuneration.
Completed Application Form (Page 1 & Page 2).
Most updated Certificate of Qualifications.

APPLICATION DEADLINE - due on or before November 15, 2025. Please submit the application form to: Labour.Relations@tcdsb.org

ALL SUPPORTING DOCUMENTATION - due on or before January 31, 2026. Please submit all supporting documentation to: Labour.Relations@tcdsb.org

Incomplete applications and incomplete documentation will not be considered

TEACHER SIGNATURE

DATE

RELATED WORK EXPERIENCE – SUMMARY CHART

Teacher Name:				School:			
Hire Date:							
	Employer	Position Held	Full or Part Time	Start Date MM/DD/YY	End Date MM/DD/YY	Total Hours	Comments
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Total time accumulated: Years _____ Months: _____/HOURS _____.

Date: _____

Signature: _____